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For more information about how you can participate, please call the Florida SHOTS enrollment desk at

(877) 888-SHOT

Bin A-11, 4052 Bald Cypress Way
Tallahassee, FL 32399-1719
FAX (850) 922-4195
E-MAIL flshots@DOH.state.fl.us
www.flshots.com

Bureau of
Immunization

I-Trends

Processing Blue Forms Just Got Faster Only with Florida SHOTS

The electronically signed and certified form 680 is now available and accessible to any authorized health-care provider, school, or licensed child-care provider enrolled in Florida SHOTS. With just a few quick changes to your personnel list, your office can create and certify electronic 680s for your patients. The electronic signature means parents no longer need to wait while a provider signs the form. And if a child is missing their 680 form, users can check Florida SHOTS to see if there is an electronically signed and certified form available from an authorized Florida SHOTS user.

- You can also search by patient name, certification identifier, certifier, immunization service site, or a different date range.

Certified 680 Safeguards

- The certified form will show the embedded authorized signature as well as a unique electronic certification number and the Florida SHOTS logo.
- The user that created the certified 680 will also be displayed on the form on the "Issued by" line, even if it is the same as the authorized signature.

See I-TRENDS page 2

Benefits of Using Certified 680s

- Once created, the historic record is kept in Florida SHOTS. It contains all of the regular shot record information as well as a box in the lower right corner that shows the certifying office information.
- Certified forms will be accessible directly to schools, licensed child-care centers, and other medical providers that are authorized Florida SHOTS users.
- You can search for previously certified forms created by any authorized Florida SHOTS participant.
- You can search for all forms certified by your organization in a specific time.

How to Set Preferences to Produce Certified 680s

- Your local account administrator must update the personnel lists on the personnel maintenance page. This requires two steps:
 - (1) Set up permissions for individuals whose names will be used to electronically sign the new 680 forms ("Certify Form 680").
 - (2) Set up permissions for users who will need access to issue the certified forms ("Create Certified Form 680").
- Once your office's preferences are set, create a new certified 680 every time you update an immunization.

Searching for Certified 680s

- Start searching for Form 680s using the new menu option in Florida SHOTS.
- The search function defaults to 680s created by your office over the past 30 days.


Florida Shots™
 CERTIFIED PROVIDER

These software companies have created data exchange capabilities between Florida SHOTS and their EMR, practice management, or billing software. We appreciate their partnership!

- Athena Health
- Automated Medical Systems
- AutoMedicWorks
- Bond Technologies
- CollaborateMD
- Electronic Healthcare Systems
- JMJ Technologies
- MediTab
- NCG Medical (*Perfect Care*)
- NextGen
- Office Practicum
- SynaMed
- TriMed Technologies (*Expert Practice Manager*)
- VipaHealth Solutions (*SmartEMR*)
- Allscripts*
- Amazing Charts*
- e-MD*
- Practice Partner—McKesson*
- Visionary*

*in development

Processing Blue Forms Just Got Faster Only with Florida SHOTS

- Organizations that created the certified 680 may also decertify the form if needed.
- Users will be warned if the patient has not received the vaccinations required to be certified as complete. The physician retains the medical authority to proceed through the warning message and electronically sign and certify the form.

Questions?

- For in-depth training, check out the Web-based training under the Customer Support menu within Florida SHOTS.
- The help desk is also available to assist you. Call 877-888-SHOT (7468), Monday – Friday, 8 A.M. to 5 P.M. Eastern.

You Said It

It's always nice to know what others who are enrolled in Florida SHOTS have to say about the program. So each issue we'll share with you what some of our top users think about the registry. This feature interview was conducted with Becky James, Medical Assistant, Altamonte Pediatrics, in Altamonte Springs, Florida.

What do you think is the best feature of the registry for your office?

We can print the 680 forms instead of writing them by hand.

What do you think is the best feature of the registry for your patients?

Definitely that we can access information from other offices that give patients shots—like the health department—so patients don't have to track shots down themselves. A lot of offices are using Florida SHOTS, so we usually find the information we need on the registry.

How have you implemented Florida SHOTS into your daily workflow?

When we first started using Florida SHOTS, we entered patient information as we saw patients

and marked their chart with a sticker so that we knew at a glance that they were now in the registry. We didn't try to put all of the historical shot information in at once.

Now we generally input information twice a day: after our morning and afternoon sessions. At the end of each session, any child who's been given immunizations during that session is entered in the registry. If parents need the blue form right away, we go ahead and enter the information and print the 680 before they leave. For any new patients, we enter all past immunizations that day and give them the form while they're there.

If another doctor's office were to call and ask you why they should enroll in the registry, what would you say?

It's convenient to be able to get information from other doctor's offices. You can look it up in Florida SHOTS instead of having to call other offices or making patients wait for their records to get their shots. Patients don't spend two hours in the waiting room while the doctor's office figures out what shots they've already had.

Did You Know?

Administrative Rule 64D-3.046, F.A.C., allows schools and licensed child-care providers to accept electronically signed and certified form 680s as proof of immunization. Schools and licensed child-care providers can apply for free, view-only access of Florida SHOTS at www.flshots.com or by calling 877-888-SHOT.

Tech Tips

Q: I've forgotten my Florida SHOTS password. What is the easiest way to get back into the system?

A: With our automated password reset feature, you can now unlock your Florida SHOTS account easily without needing to call the help desk. From the login page, click "Forgot your password?" under the Login button. To reset your password, enter your organization's login ID and your user name. When you click the Submit button, your security questions will be displayed. If you provide the correct answers to the security questions you will be allowed to enter a new password.

To review or update your security questions and answers at any time, choose "Administration" from the menu and click "Security Question Edit" to select and answer two security questions.

Top 10 Spotlight

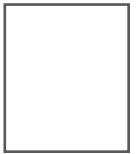
We'd like to commend the following practices for hitting our "Top 10 by Daily Usage" chart as of September 28, 2007. Thank you for your support of the registry!

Traditional Partners:

1. Pediatric Professional Associates—Miami
2. Island Pediatrics—Orange Park
3. Altamonte Pediatrics—Altamonte Springs
4. Carithers Pediatric Group—Jacksonville
5. Family Health Centers of Southwest Florida—Ft. Myers

Upload Partners:

1. Pediatric Associates PA—Lauderdale Lakes
2. Florida Health Care Plans—Holly Hill
3. Children's Medical Center III—Hollywood
4. US Air Force Immunizations Clinic—Eglin AFB
5. Collier Health Services—Immokalee



The Florida Department of Health Bureau of Immunization
Bin A-11, 4052 Bald Cypress Way
Tallahassee, FL 32399-1719

Field Staff Expands to Support SHOTS

Florida SHOTS has added a field staffer as we roll out data upload to additional health-care providers. We're pleased to announce that Holly Graff, Implementation Specialist, will be implementing data upload linkages in participating health-care provider offices. Holly works in conjunction with Diane McLeod, Technology Field Representative, who is developing data upload linkages between the registry and participating medical software providers.

Additionally, regional coordinators Stina Pownell and Lisa Hillis support Florida SHOTS health-care provider enrollment and utilization throughout Florida. Should you need assistance with data upload, enrollment, or utilization questions, you can contact the field staff through the Florida SHOTS help desk: 877-888-SHOT. We're here to help you maximize your Florida SHOTS benefits.

Welcome Aboard!

We here at Florida SHOTS would like to wish a warm welcome to all of the new practices that enrolled during the months of August and September 2007. This column has come to represent those who are new enrollees as well as those who have just begun participating in data upload. In this issue we highlight another long-term member of Florida SHOTS who is a new data upload participant. Tamisha Queen, Medical Assistant, Angel Kids Pediatrics in Jacksonville, recently spoke to us about her experience with data upload. (Data upload is a process that exports immunization information from the existing electronic medical, billing, or practice management records of an office and transfers it for import into the Florida SHOTS registry.) Here's what Tamisha had to say about her experience with Florida SHOTS and data upload.

"We began participating in the registry so that we didn't have to write the 680s out. It takes so long to fill them out by hand, and

everyone asks for them. It's much easier to enter immunizations in Florida SHOTS and print the blue forms."

"We use Office Practicum in our office, so when they became a certified software provider, Diane McLeod, Florida SHOTS Technology Field Representative, contacted us. Diane did everything to set up the data upload linkage for our office and showed me how to transmit data with it. It was easy. Now, we do a daily upload into the registry. At the end of the day, we click one button, and it sends all of our shot records from Office Practicum right to Florida SHOTS. It's very simple! And if a parent needs a 680 right away, we are still able to go ahead and enter the shots the child had that day and print the form while the parent is waiting."

"When other doctor's offices ask me about Florida SHOTS, I tell them that it is the best tool that's come along. It's wonderful, easy, and convenient. I love it!"

Upload Update

We've passed the 6 million mark! As of October 5, 2007, more than 6.06 million shot records have been added to the registry via data upload.

Call 877-888-SHOT or visit the Data Exchange page in the Resources section of www.flshots.com to learn more about private provider data upload, a process that exports immunization information from current electronic files and transfers it for import into the Florida SHOTS registry.

YES, please contact me to schedule a visit with a regional coordinator to enroll in Florida SHOTS.

Sign me up for electronic copies of *SHOTS Tracker*.

EMAIL 1: _____

EMAIL 2: _____

CONTACT NAME: _____

OFFICE NAME: _____

ADDRESS: _____

CITY: _____

COUNTY: _____ ZIP: _____

PHONE: _____ FAX: _____

EMAIL: _____

NL:V3:15

How Do I Enroll in Florida SHOTS?

SIGN UP TODAY!

Fill out this information card and mail it back to us. Please include proper postage.

Call **(877) 888-SHOT**, or send an email to the help desk at flshots@doh.state.fl.us if you need more information.

So many enrollment options... and they're all FREE!



The Florida Department of Health Bureau of Immunization
Bin A-11, 4052 Bald Cypress Way
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Now Available Online:

Easy Enrollment Form

www.flshots.com

Florida SHOTS Enrollment: Fast. Easy. Free.

Florida SHOTS (*State Health Online Tracking System*) is a free, statewide, centralized electronic immunization registry that helps health-care providers and parents keep track of immunization records. Enroll today at www.flshots.com.

E-Tracker

To receive this newsletter via email as well as regular mail, please fill out and return the tear-off card included in this newsletter. Include as many email addresses as you would like to receive the newsletter.

